

PART 1 – APPLICANT DETAILS

APPLICANT DETAILS	
Surname (block letters) _____	First Name _____
Address _____	
Postcode _____	Email _____
Mobile Number _____	Telephone Number () _____
Position applied for _____	When are you available to commence work? _____
Photographic ID provided: <input type="checkbox"/> Drivers Licence <input type="checkbox"/> Passport <input type="checkbox"/> Other _____	
Name of Current / Last Employer _____	
Position _____	
Salary / Wage _____	
Length of Service _____ To _____	From _____
Reason for leaving _____	
Describe Duties and responsibilities _____	
Position of immediate Supervisor or Manager: (will not be contacted unless authorized by you): _____	

PREVIOUS EMPLOYER (no need to complete if resume details):				
Name	From	To	Last Position Held	Reason for leaving

EDUCATION (no need to complete if resume details)	
Level of Education	Name of Qualification, Certificate, Course (Please provide copies to your interviewer)

PRE-EMPLOYMENT HEALTH ASSESSMENT

Do you have any impairment, medical condition and/or special needs that may need to be addressed or that would affect your ability to safely and competently perform the duties of the position you have applied for? Yes No

If Yes, please give details: _____

Will you agree to undergo a pre-employment health assessment specific for the requirements of the position as a part of the selection process? Yes No

GENERAL

Are you prepared to wear a company uniform as required? Yes No

Have you worked for Bosston or any of its subsidiary businesses before? Yes No

If yes, where _____ Dates of employment _____

LEGALLY ENTITLED TO WORK IN AUSTRALIA

Are you a permanent resident of Australia? Yes No

If Yes, evidence provided:

- Australian Birth Certificate (before 20th August 1996)
- Australian Citizenship Certificate/Permanent resident
- Australian Passport
- Certificate of evidence of residency status

If No, do you have a valid visa with the right to work in Australia? Yes No
(Please provide a copy to your interviewer)

Visa Expiry Date: _____

SECURITY CLEARANCE, CRIMINAL RECORDS CHECK, DRIVERS LICENCE

Some roles require testing for security and safety purposes either prior to commencing employment or during employment.

Are you prepared to undertake a:

Security check and / or criminal records check Yes No

Some roles are required to have current drivers and other necessary licences to perform the role.

Do you have a current Australian Driver's Licence? Yes No

(Please provide a copy to your interviewer)

Driver's Licence No: _____

Other necessary licences sighted Yes No

Description: _____

Referees (Note: referee must be a person who candidate has reported to in the past 5 years.)

Name	Position	Company	Contact Number

Read this carefully before signing

I understand that this form is an Application for Employment and its completion does not mean that I have been successful in the recruitment process, ie., it is no guarantee of employment. I certify that the information on this form is true and correct and I understand that the misrepresentation or omission of facts may be sufficient grounds for rejection of my application and / or termination of employment.

I hereby authorize any of my former employers **nominated as referees** to furnish their records of my employment. I also acknowledge that all information supplied by myself may be used within other business units of Boston Auto Canopies.

Signed

Date:

PART 2 – CONSENT

I _____ (Candidate's Name)

1. Acknowledge Bosston will collect information (including personal information) about me for employment purposes, including consideration of my employment application in the recruitment process.
2. Consent to providing Bosston with current photographic ID of myself at the interview. This will be used in connection with my employment application.
3. Consent to Bosston confirming my legal entitlement to work in Australia, including obtaining details of work right status from the Department of Immigration & Multicultural & Indigenous Affairs (DIMIA) if necessary.
4. Consent to Bosston checking any references provided or unsolicited in relation to my employment application. **(Current employers excluded).**
5. Consent to Bosston verifying my qualifications with all relevant education institutions.
6. Consent to undertaking a health assessment relevant to my employment application.
7. Consent to Bosston if it requires obtaining a security check and / or criminal records check relevant to my employment application with law enforcement agencies including the Police and Australian Customs.
8. Consent to all the information described above being maintained in Bosston records for employment purposes (including possible future positions).
9. Consent to all of the information described above, including results of any testing, being disclosed to Bosston for consideration in the recruitment process.

Signed by and on behalf of

_____ (Candidate's Name)

Date: _____